

### *Transition Checklist of Transition Activities & Services*

WHAT	WHY	HOW	WHEN	WHO	COST	DATE COMPLETED
<b>Supplemental Social Security (SSI) Child Benefits</b>	Financial support; medical benefits; expedite eligibility for some programs/services. Required eligibility for some programs/services.	File application through local Social Security office. To find the office nearest you, call 1-800-772-1213. To locate the office nearest you, look in the Federal Govt. section of your local phone book.	Anytime prior to the age of 18. If already receiving SSI, eligibility will be redetermined using adult criteria facilitated by the SSA around age 18. Assure paperwork is completed and returned.	Parent or legally appointed representative, e.g., legal guardian. Records will be requested showing income and resources of all in household.	No cost to the applicant.	
<b>Social Security Benefits for Adults, including SSI, SSDI, SSDAC</b> <a href="http://www.ssa.gov">www.ssa.gov</a>	Financial support; medical benefits; expedite eligibility for some programs/services. Required eligibility for some programs/services.	File application through local Social Security office or online at <a href="http://www.ssa.gov">www.ssa.gov</a> . To find the office nearest you, call 1-800-772-1213. To locate the office nearest you, look in the Federal Govt. section of your local phone book.	Begin gathering required documents 3 months before age 18 to apply for adult benefits. Contact local office for scheduling appointment.	Applicant and/or their legally appointed representative if applicable. Records will be requested showing income and resources of applicant.	No cost to the applicant.	
<b>Guardianship</b>	Assurance of informed consent.	Attorney must petition the court system for a guardianship order.	Three months prior to the age of 18 or anytime after.	Person wishing to be appointed guardian.	\$500 and up. Dependent on Attorney rate.	

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<b>State Identification Card</b>	Personal business purposes; employment eligibility; proof of identity and age; voting; banking; etc.	Local state driver's license office. Must show certified birth certificate and social security card. If under 18 years of age, parent or legal representative must accompany.	No age restriction for obtaining a card. Will need to re-issue upon expiration.	Person and their parent if under 18 years old and/or their legally appointed representative, i.e., legal guardian.	\$8	
<b>Social Security Card</b>	Employment eligibility; proof of citizenship; identification purposes; medical appointments; banking.	Request a duplicate card through local Social Security office. To find the office nearest you, call 1-800-772-1213. To locate the office nearest you, look in the Federal Govt. section of your local phone book.	Available upon birth. Will need to be re-issued if lost or your name has changed.	Person and their parent if under 18 years old and/or their legally appointed representative, e.g., legal guardian.	No cost for issuing card.	
<b>Certified Copy of Birth Certificate</b>	Proof of identity; proof of age; required for entrance to some programs/services.	Registrar of Deeds at the county court house.	Available upon birth. Will need to be re-issued if lost or your name has changed.	Person and their parent if under 18 years old and/or their legally appointed representative, i.e., legal guardian.	Approx. \$10.00	
<b>Selective Service Registration</b>	Failure to register is punishable by law. Must register prior to receiving student financial aid or for federal training and employment.	Online at <a href="http://www.sss.gov">www.sss.gov</a> , at the post office, returning the mail back card, or at the high school.	Must be completed 30 days before - 30 days after the 18 <sup>th</sup> birthday but not after age 26.	All males 18-26 years old. Anyone can assist someone to register.	No cost to register.	

WHAT	WHY	HOW	WHEN	WHO	COST	DATE COMPLETED
<b>Housing Administration</b>	Assistance with housing costs.	Contact the Housing Authority in the county where you wish to reside.	Must be age 18 or over to apply. Some counties may have waiting lists from 6 months up to 3 years.	Applicant and/or their legally appointed representative if applicable.	No cost to apply.	
<b>Adult Psychological Evaluation</b>	Required documentation for eligibility of most adult programs/services	Request evaluation to be completed through school district, or request evaluation from licensed psychologist of your choice.	Preferably completed prior to graduation	School psychologist, licensed psychologist of your choice.	No cost for school evaluation . If not, may cost \$200 or more per hour.	
<b>Vocational Rehabilitation</b>	Assistance with obtaining employment.	File application through local Division of Rehabilitation Services office. Call for appointment. Phone number located in the State section of the phone book.	May apply at age 16 or older.	Person and their parent if under 18 years old and/or their legally appointed representative, i.e., legal guardian.	No cost to apply.	
<b>Service Planning Pre-Application For ATC's</b>	To initiate the process of seeking adult services and related funding for ATC's.	Complete the application and submit to selected provider(s) along with required documentation.	16 to 20 years of age. Strongly encourage submitting between age 16-18.	Person and their parent if under 18 years old and/or their appointed representative, or legal guardian.	No cost to apply.	

WHAT	WHY	HOW	WHEN	WHO	COST	DATE COMPLETED
<b>Specialized Transportation</b>	Accessible vehicles for persons who, due to a functional limitation, are unable to use the fixed route public transit system, or requires a lift equipped vehicle and unable to independently access	Complete eligibility application for public transportation, contact private providers through local phone directory.	Public transportation requires approval of application. Private providers subject to availability.	Person and their parent if under 18 years old and/or their appointed representative, or legal guardian.	Public transportation cost varies around \$2 per one way ride. Private providers cost vary. Call for rates.	
<b>Independent Living Centers</b>	A variety of services addressing the needs of someone who wants to live independently, including skills teaching, accessing community services, adaptive equipment, home modifications and attendant service program.	All offices can be reached at 1-800-947-3770.	Services can be requested at any age.	Person and their parent if under 18 years old and/or their appointed representative, or legal guardian.	No cost to apply.	
<b>Adult Service Provider full application</b>	To initiate admissions approval and pursue related funding.	Complete the full application and submit to selected provider(s) along with required documentation.	Within 12 months of requested start date.	Person and their parent if under 18 years old and/or their appointed representative, or legal guardian.	No cost to apply.	
<b>Summary of Performance Document</b>	Summary of academic achievement and functional performance. Also includes recommendations for adult provider.	Required document that school personnel complete-meant to be given to next adult service provider to assist student in meeting their post-school goals.	Completed prior to exit from school	School personnel complete. Copy given to student, parents.	No cost to family.	